



*Job Title:*

**Coordinator of High School Student Ministry at St. Anthony of Padua, The Woodlands, Texas.**

*Purpose Statement:*

Leading High School students to be lifelong disciples of Jesus Christ in the Catholic Church, to develop a community of Core Team members, and model the virtues of Christ in a parish setting. Coordinator must be a creative, energetic personality who is able to lead large groups of hundreds of teens every week as well as handle the administrative tasks of a professional environment.

*Ministry Responsibilities:*

- Work with and through the Youth Ministry team
- Understand and respond faithfully to the culture of youth
- To attend area high school events
- Promote participation in the Mass
- Effectively communicate the Gospel in large groups
- Familiar with social media communication
- Develop curricula that exposes students to the full rigor and vigor of the Gospel
- Recruit, train, and support Core Members into an evangelizing community
- Manage Small Groups and Discipleship Groups
- Direct retreats and summer events
- Assist other Youth Ministry Team retreats
- Communicate effectively with parents, parish staff, and clergy
- Empower parents in their role as primary catechists of their children
- Recruit volunteers that assist youth ministry in various tasks

*Staff Responsibilities:*

- Commit to ongoing staff development and team building
- Maintain excellent communication with staff via personal interactions, meetings, Slack, etc.
- Develop a working understanding of database systems
- Assist in the registration process Faith Formation
- Support all members of the Department of Evangelization as needed

*Education:*

Undergraduate Degree in Theology, Catechetics, Religious Education or its equivalents from an accredited Catholic college or university.

Full-time, salary paid position, based on education and experience

Start Date: January 2, 2021

Email Resumes to Michael Gormley [mgormley@ap.church](mailto:mgormley@ap.church)